



Founded in 1969

THE PHOTOGRAPHIC SOCIETY OF THE NUS

Kent Ridge Post Office, P.O. Box 1121, Singapore 911105
<http://www.nusps.org.sg>

Positions available

Honorary Treasurer

- i. Must be a Singaporean, if possible above the age of 21
- ii. Collect, keep and disburse all finances on behalf of the Society
- iii. Responsible for accounting all monetary transactions and their correctness
- iv. Prepare and present Annual Treasury report at the Annual General Meeting on behalf of the Managing Committee
- v. Receive all applications for grants from sub-committees
- vi. Have all cheques counter-signed by the President
- vii. Submit past year Treasury report to IRAS for Filing of Income Tax in February to April

Darkroom Director

- i. Overlooks the proper usage of Darkroom equipments
- ii. In charge of courses with regards to Traditional or Digital Darkroom/Imaging
- iii. Colour calibration and management of printers
- iv. Work closely with the Darkroom Sub-committee in maintaining the cleanliness and readiness of the Darkroom
- v. Ensure the availability of Darkroom to members for booking as much as possible

IT Director

- i. Responsible for the designing and consistent updating of the Society's websites (<http://nusps.org.sg> and <http://montage.sg>)
- ii. Responsible for maintenance of the NUSPS Flickr group (<http://flickr.com/groups/nusps>)
- iii. Publicity of major events through the website
- iv. In charge of the in house NUSPS Judging Software